Rutgers University - School of Arts and Sciences

Information Technology – Software Development

Application Catalog

As of September 2017

This document contains a list of applications developed by the School of Arts and Sciences Information Technology Office.

CONTENTS

COURSE CATALOG SYSTEM

DESCRIPTION

The School of Arts and Sciences course catalog is a dynamic and ever changing document used widely by all members of the SAS community. The course catalog contains lists of courses for each major, minor and other academic programs. Additionally, for each of these courses a great deal of information is provided to aid students in class selection. Everything from pre-requisites to number of credits awarded are published in the course catalog.

The purpose of the course catalog application is to streamline the process of adding, dropping, and editing SAS course catalog information. The application intends to accomplish this through automation and web accessibility.

Upcoming: A new version of this application is planned for development. The updated version will be designed for University wide use and particularly in support of the CCAPC.

DEPARTMENT(S)

1. SAS Undergraduate Education.
2. SAS Dean's Office.

URL

https://secure.sas.rutgers.edu/apps/sascc

GRADUATE TRACKING SYSTEM

DESCRIPTION

The tracking database aims to improve the visibility of graduate student data among all interested parties within SAS and in other units at Rutgers. There are 4 components to the system:

1. Graduate Student Offer package data collection and management.
2. Financial tracking and reporting on graduate student support throughout their career at RU.
3. Forecasting, reporting and analysis of financial, demographic and academic data on all doctorate level graduate students.
4. Electronic offer letter generation, archiving and management.

DEPARTMENT(S)

1. SAS Dean's Office.
2. Graduate School NB.
3. Some non-SAS areas.

URL

https://secure.sas.rutgers.edu/apps/gradtracking

FACULTY SEARCH SYSTEM

DESCRIPTION

The Faculty Search System is a system for allowing faculty candidates to easily apply for open positions and a system for administrative users to track these candidates. Includes document management, archiving and non-Rutgers user identity management.

This application has also been re-purposed to provide a platform for reviewing the data collected by the Faculty Salary Awards Review system.

DEPARTMENT(S)

1. All SAS Departments/Programs.
2. Some non-SAS areas.

URL

https://secure.sas.rutgers.edu/apps/facsearch

ESL/ITA TRACKING SYSTEM

DESCRIPTION

This system is designed to track the ESL testing process for students/TAs. The system has a student facing interface, an administrative interface and a department interface.

This system was created to quickly replace an insecure .net application that was originally tracking ITA information. The previous system was hosted off-site (non-RU) by an external vendor.

There are three main functions that the system aims to handle:

1. Student Functions
    a. Signup for test, review test results, manage login credentials.
2. Administrative Functions
    a. Manage users, designate department viewers, input test results, create test schedules, manage student records, run reports.
3. Department Functions
    a. View student test results for a given department.

DEPARTMENT(S)

1. SAS English/English Writing Program.
2. All SAS Departments (view only).

URL

https://secure.sas.rutgers.edu/apps/esl

HONORS COURSE REGISTRATION

DESCRIPTION

This project eliminates the need for paper forms entirely. Students log-in to the site and are able to submit their course selections directly into our secure database. Parts of the form are automatically populated to help eliminate data entry errors.

Administrators may then log-in and review the submitted course selections in a defined review process that the software manages. Data can then be exported for sending to the registrar. The student data is also automatically retained in the database for review at any time.

DEPARTMENT(S)

1. SAS Honors Program

URL

https://secure.sas.rutgers.edu/apps/forms/honors_coursereg/

MYMAJOR

DESCRIPTION

MyMajor is a system designed to simplify the management of student's requests for changes in majors, minors and graduate dates. Through a customized web interface, students are able to login and view available majors and minors, read information about prerequisites and place requests to declare or change their majors or minors. In the same interface, students are also able to request a graduation date.

For administrators, all student requests are placed into a "queue" that is color coded with full search & sort capability. Requests are individually approved or denied based on the criteria set for each major or minor. Departments are also able to login and approve or reject student requests for their departments.

DEPARTMENT(S)

1. SAS Academic Services
2. School of Environmental and Biological Sciences
3. All Departments

URL

https://secure.sas.rutgers.edu/apps/mymajor

SCHOLASTIC STANDING ADVISING INTAKE FORM

DESCRIPTION

The purpose of the SSAIF application is to streamline the collection of academic advising information for the staff involved with scholastic standing of undergraduate students in the OAS office. The application is a web based form management system designed for easy accessibility and integration with the MyAdvisor application.

Benefits gained include: Centralized management of all forms for students, instant access from the MyAdvisor application, access control to the forms, audit trails for changes to forms, automatic pull down of academic information from the student data warehouse, data validation and reporting capabilities.

DEPARTMENT(S)

1. SAS Academic Services.

URL

https://secure.sas.rutgers.edu/apps/forms/ssaif

SASTRAC

DESCRIPTION

The SASTrac application serves as the primary means of personnel management in SAS. The application manages all personnel records for both faculty and staff and includes automatic pull down of data from the University's human resources data warehouse.

Functionality includes a custom report builder, sabbatical management, multiple access control roles, dean's reports, business rules exception tracking, full record auditing, auto generation of MSWord forms, PDF and Excel export and more. Data from the SASTrac system feeds a number of other personnel related systems as well.

DEPARTMENT(S)

1. SAS Dean's Office.

URL

https://secure.sas.rutgers.edu/apps/fastrac/

ABRAF

DESCRIPTION

The ABRAF online system is a web based application that was custom built to manage the process of hiring new faculty members in the School of Arts and Sciences. Whereas previously, a simple paper form existed, now a rich interactive online system is available to track, store and organize all of the information concerning new faculty candidates.

The system organizes new hire financial data and related document attachments, allowing for multiple revisions of candidate profiles. All changes are audited automatically and the system includes reporting and export features.

DEPARTMENT(S)

1. SAS Dean's Office

URL

https://secure.sas.rutgers.edu/apps/abrafdb

SAS HONORS PROGRAM APPLICATION FOR CONTINUING STUDENTS

DESCRIPTION

This application allows students to apply to the Honors program, including basic personal information and a few uploaded documents. "Reviewer" users can then give these applications a score of 1-4. Once an application has 2 scores (reviewers cannot see a previous score), it is marked as "reviewed". "Admin" users can see a full list applications and their scores.

DEPARTMENT(S)

1. SAS Honors Program

URL

https://secure.sas.rutgers.edu/apps/forms/honors_continuingapp

HONORS COURSE SUBMISSION FORM

DESCRIPTION

This application allows "contributor" users to submit courses (with general course information) to the application. "Administrator" users can then view/edit/delete these course submissions, and also migrate the courses' information to the "Honors Course Request" application.

DEPARTMENT(S)

1. SAS Honors Program

URL

https://secure.sas.rutgers.edu/apps/forms/honors_coursesub

UNDERGRADUATE DATABASE

DESCRIPTION

This application allows the Academic Services office to track incoming freshmen and input data that they gather during information sessions these students attend. The application also imports data from various sources (like admissions data) via excel/csv upload. This information can then be altered by the Academic Services' "data entry" users. Also, "manager" users can create specific queries of student data that "query getter" users can download.

DEPARTMENT(S)

1. SAS Academic Services

URL

https://secure.sas.rutgers.edu/apps/undergrad_db

RE-ENROLLMENT APPLICATION DATABASE

DESCRIPTION

This app allows students to submit an application for re-enrollment. Based on their netid (or RUID), previous academic data is pulled from the SDW, and they can fill in further information and upload transcripts, if necessary. Various levels of admin users then review these applications in various stages of an approval workflow. Depending on the users' decisions, certain pdf letters are emailed to the student, informing them of the decision.

DEPARTMENT(S)

1. SAS Academic Services

URL

https://secure.sas.rutgers.edu/apps/road

MY ADVISOR

DESCRIPTION

This application manages interactions between advisors and their students. Advisors can add action items and comments, students' and other users' access to which may be restricted. The system also links to the students' requests in MyMajor and any information in Senior Review. Advisors may access student records directly or search based on various criteria.

DEPARTMENT(S)

1. SAS Academic Services.
2. SCI
3. School of Engineering
4. SAS Writing Program

URL

https://secure.sas.rutgers.edu/apps/myadvisor

SAS CENTRAL AUTHENTICATION

DESCRIPTION

The SAS Central Authentication application provides a single-sign-on backend for our Zend platform developed projects. The application also allows for global white listing and black listing of users, impersonation of other users and verification of application origin which helps prevent attacks on our applications. Additionally, the application allows for the creation of non NetID based users for authentication.

DEPARTMENT(S)

1. All of SAS.

URL

https://secure.sas.rutgers.edu/apps/sascas

SASTRAC MAILING LIST BUILDER

DESCRIPTION

This application will allow users to build dynamic mailing lists based on the personnel data in the SASTrac system. Mailing lists are saved to the database and archived for auditing purposes. The application creates mailing lists via the list management system through an SSH connection. A complimentary python script on lists.sas runs in tandem with this application.

DEPARTMENT(S)

1. SAS Personnel Office.
2. SAS Dean's Office.

URL

https://secure.sas.rutgers.edu/apps/fastrac/perl/sasmailer.cgi

SASTRAC MAILING LIST UTILITY

DESCRIPTION

This is a simple application to build mailing lists based on department or discipline selection. The application will generate a clickable link or text that can be copied into a user's mail client for sending to lists.

DEPARTMENT(S)

1. SAS Dean's Office.

URL

https://secure.sas.rutgers.edu/apps/fastrac/perl/mailinglist.cgi

HONORS PROGRAM SCHOLARS DAY

DESCRIPTION

This application allows students to sign up for events run by the SAS Honors Program and for administrators to manage the student sign up process. Administrators are able to send out email reminders and add/remove student signups.

DEPARTMENT(S)

1. SAS Honors Program.

URL

https://secure.sas.rutgers.edu/apps/forms/honors/

ACADEMIC EXCELLENCE FUND RATING

DESCRIPTION

The AEF application allows faculty to submit their reviews of proposals intended to win funds from the academic excellence program. The application allows faculty to select a proposal, read it and then review it with both text and a numeric rating. Administrators are then able to download the results in an Excel file.

DEPARTMENT(S)

1. SAS Dean's Office.

URL

https://secure.sas.rutgers.edu/apps/forms/aefrate/main.cgi

HONORS PROGRAM ALUMNI SURVEY

DESCRIPTION

This application allows alumni of the SAS Honors Program to submit feedback through the form of a questionnaire. Results of the survey are provided to administrators on an as needed basis.

DEPARTMENT(S)

1. SAS Honor's Program.

URL

https://secure.sas.rutgers.edu/apps/forms/honors_survey/

STAR DAY REGISTRATION

DESCRIPTION

This application allows students to sign up for STAR days. The application allows administrators to manage student signups as well as send out emails to signed up students.

DEPARTMENT(S)

1. SAS Academic Services.

URL

https://secure.sas.rutgers.edu/apps/forms/star/

SENIOR REVIEW

DESCRIPTION

Senior Review simplifies the process of certifying senior level students for graduation by providing a centralized database with data syncing capability with student records from the student data warehouse (SDW). The application is able to pull records from the SDW nightly based on pre-defined criteria that defines the senior class for a particular school.

Administrative users of the application are then able to view course work information for students and track completeness for each general graduation requirement. Department administrators are provided with an interface that allows them to login and certify their own students for a specific major.

DEPARTMENT(S)

1. SAS Academic Services
2. Rutgers Business School

URL

https://secure.sas.rutgers.edu/apps/sr/

https://snap.rutgers.edu/apps/sr2rbs

MYMAJOR

DESCRIPTION

MyMajor is a system designed to simplify the management of student's requests for changes in majors, minors and graduate dates. Through a customized web interface, students are able to login and view available majors and minors, read information about prerequisites and place a request to declare or change their major or minor. In the same interface, students are also able to request a graduation date.

For administrators, all student requests are placed into a "queue" that is color coded with full search & sort capability. Requests are individually approved or denied based on the criteria set for each major or minor. The application pulls information from the SDW and is able to export data in Excel files for reporting.

DEPARTMENT(S)

1. SAS Academic Services
2. SEBS

URL

https://secure.sas.rutgers.edu/apps/mymajor

https://snap.rutgers.edu/apps/mymajor_sebs

FRESHMAN RETENTION

DESCRIPTION

Webform for use by students in the Freshman Retention program. Filled out by students under an academic hold after completing programs and seminars designed to help them meet academic requirements.

DEPARTMENT(S)

1. SAS Academic Services.

URL

https://secure.sas.rutgers.edu/apps/forms/retention

DEAN'S LIST LETTER

DESCRIPTION

Online Dean's List generation program. Upon student login, generates a dean's list letter in PDF format (if the student is on the dean's list) instead of a physical letter. Administrators are able to login and view the list of students.

DEPARTMENT(S)

1. SAS Academic Services.
2. SEBS

URL

https://secure.sas.rutgers.edu/apps/deanslist

RU GRADUATING?

DESCRIPTION

Quick convenience app for seniors to check if they are graduating and if they are not, the reason why they are not. Works with Senior Review data, and is replicated in myAdvisor.

DEPARTMENT(S)

1. SAS Academic Services.

URL

https://secure.sas.rutgers.edu/apps/rugrad

PTL APPOINTMENT REQUEST

DESCRIPTION

Comprehensive app for requesting, reviewing, and approving departmental requests for part-time lecturers. Includes Personnel and Business Office review, generation and email of PDF offer letters, and prior appointment tracking and reporting.

DEPARTMENT(S)

1. SAS Personnel.

URL

https://secure.sas.rutgers.edu/apps/appointment

SCANNED DOCUMENT RETRIEVAL

DESCRIPTION

Web app for users of copier systems to retrieve scanned documents directly online. Includes administrative features for SAS IT personnel such as user management.

DEPARTMENT(S)

1. SAS IT Office.

URL

https://secure.sas.rutgers.edu/apps/sdr

SAS NEWS MANAGER

DESCRIPTION

App for handling of the weekly email SAS News Digest. Allows for news item submissions from SAS personnel, and includes review and digest compilation features for use by the Dean's Office.

DEPARTMENT(S)

1. SAS Dean's Office.

URL

https://secure.sas.rutgers.edu/apps/newsmgr

MELLON FELLOWSHIP

DESCRIPTION

App for managing student requests for Mellon Fellowships (both summer grants and dissertation fellowships). Includes faculty recommendation entry, department and select committee review, and reporting features.

DEPARTMENT(S)

1. SAS Dean's Office.

URL

https://secure.sas.rutgers.edu/apps/mellon

PROMOTION PACKET REPOSITORY

DESCRIPTION

App for upload and review of faculty promotion materials. Allows for PDF document uploads, sorting and compilation download features, and detailed review and commenting features.

DEPARTMENT(S)

1. SAS Personnel Office.
2. SEBS

URL

https://secure.sas.rutgers.edu/apps/packet

https://snap.rutgers.edu/apps/packet_sebs/main

TA/GA APPOINTMENT REQUEST

DESCRIPTION

Comprehensive app for requesting, reviewing, and approving departmental requests for teaching and graduate assistants. Includes Personnel and Business Office review, generation and email of PDF offer letters, and prior appointment tracking and reporting.

DEPARTMENT(S)

1. SAS Personnel Office.

URL

https://secure.sas.rutgers.edu/apps/taga

SAS COMMENT SYSTEM

DESCRIPTION

System for soliciting comments on a given topic. Allows for configuration of multiple requests for comment, along with upload of explanatory documentation.

DEPARTMENT(S)

1. SAS Dean's Office.

URL

https://secure.sas.rutgers.edu/apps/comment

HIRING PROPOSAL SYSTEM

DESCRIPTION

System for collecting and reviewing proposals for hiring personnel that includes features for Area and Executive Dean review, as well as reporting and tracking features.

DEPARTMENT(S)

1. SAS Dean's Office.

URL

https://secure.sas.rutgers.edu/apps/hiringproposal

CLASSROOM PC HELP SYSTEM

DESCRIPTION

Web app for remote administration of Rutgers SAS Classroom PC podiums. Allows for direct remote access as well as handling of trouble tickets.

DEPARTMENT(S)

1. SAS IT Office.

URL

https://secure.sas.rutgers.edu/apps/pcpodium

DISMISSAL FORM

DESCRIPTION

Students dismissed from the School of Arts and Sciences by the Committee on Scholastic Standing can use this form to appeal the decision. Access to the form is granted by Academic Services because by this point the student's NetID has been disabled; in addition to searching by name or RUID, the form can display a list of students who have been marked with a special topic ID in MyAdvisor. The form includes questions to answer, a rich text editor to write the appeal letter, and attachment uploading. Staff can then log in and manage the appeal decision.

DEPARTMENT(S)

1. SAS Academic Services.

URL

https://secure.sas.rutgers.edu/apps/dismissal

HONORS FACULTY MENTORS

DESCRIPTION

There are currently several separate forms for managing the Honors Program's mentor programs. One is an application for interested upperclassmen in the Honors Program who wish to become peer mentors, and the others are forms for Honors Program students who wish to be matched with a peer mentor and faculty mentor respectively.

DEPARTMENT(S)

1. SAS Honors Program.

URL

https://secure.sas.rutgers.edu/apps/forms/facmentor

HONORS PROGRAM RESPONSE

DESCRIPTION

There are currently several separate forms for managing the Honors Program's mentor programs. One is an application for interested upperclassmen in the Honors Program who wish to become peer mentors, and the others are forms for Honors Program students who wish to be matched with a peer mentor and faculty mentor respectively.

DEPARTMENT(S)

1. SAS Honors Program.

URL

https://secure.sas.rutgers.edu/apps/forms/hpresponse

HONORS PEER MENTORS

DESCRIPTION

There are currently several separate forms for managing the Honors Program's mentor programs. One is an application for interested upperclassmen in the Honors Program who wish to become peer mentors, and the others are forms for Honors Program students who wish to be matched with a peer mentor and faculty mentor respectively.

DEPARTMENT(S)

1. SAS Honors Program.

URL

https://secure.sas.rutgers.edu/apps/forms/mentor

PASSPORT EVENT REGISTRATION SYSTEM

DESCRIPTION

There are several legacy systems for managing invitations to specific events. One is for the Students in Transition and Passport Seminars.

DEPARTMENT(S)

1. SAS Academic Services.

URL

https://secure.sas.rutgers.edu/apps/forms/passport

SEMINAR PROPOSAL

DESCRIPTION

Faculty who wish to teach an Honors Course or Seminar can suggest it using this form. In addition to the major focus and content of the seminar or course, the faculty member can provide some basic logistical requests (preferred campus, day, time, enrollment limitations). Honors Program staff can then export the proposals in a spreadsheet.

DEPARTMENT(S)

1. SAS Honors Program.

URL

https://secure.sas.rutgers.edu/apps/forms/semprop

HONORS COLLOQUIUM

DESCRIPTION

This application is for the Honors Program Colloquium's tour of the Zimmerli Art Museum.

DEPARTMENT(S)

1. SAS Honors Program.

URL

https://secure.sas.rutgers.edu/apps/forms/signup

INVITE SYSTEM

DESCRIPTION

This system allows users to manage an invitation list for an event. A single event can take place one or more times, and in the case of the latter the host can allow guests to RSVP or any or all of the sessions, or just one. The host can invite specific people or use a unique URL to allow guests to self-register. A host planning an event can also present several possible dates and ask prospective guests to vote on when it should take place.

DEPARTMENT(S)

1. SAS IT Office.
2. Rutgers Telecommunications Division.
3. Any valid Rutgers faculty/staff.

URL

https://secure.sas.rutgers.edu/apps/invite

SURVEY SYSTEM

DESCRIPTION

This system allows users to create custom online surveys. There are several different types of questions that can be included, and the surveys can be marked as anonymous. The system includes various reporting tools, including CSV export and bar graphs for multiple choice and numeric range questions.

DEPARTMENT(S)

1. SAS IT Office.

URL

https://secure.sas.rutgers.edu/apps/survey

AASTRA DATA COLLECTION

DESCRIPTION

This application is used to compile data used in the implementing the university's new Voice over IP telephone system. The university has partnered with a telecommunications company called Aastra, which requires the data that is used in setting up each new telephone to be in a very specific format. The system currently has information for over 6,000 telephones, running the gamut from the model of telephone, to the number that appears on the call ID display, to the building and jack number.

DEPARTMENT(S)

1. Rutgers Telecommunications Division.
2. SAS IT Office.

URL

https://secure.sas.rutgers.edu/apps/voip

WORKORDER SYSTEM

DESCRIPTION

This system maintains trouble tickets for the SAS Information Technology office. It is used by Unit Computing Managers, Web Designers, and Application Developers to manage the problems and requests that arise in their duties serving the IT needs of the School of Arts and Sciences.

DEPARTMENT(S)

1. SAS IT Office.
2. SAS Staff.
3. SAS Faculty.
4. External Users.

URL

https://secure.sas.rutgers.edu/apps/wo

SAS ID MANAGER

DESCRIPTION

This system allows SAS Information Technology staff to create new usernames and passwords to log into SAS-IT web applications without a NetID.

DEPARTMENT(S)

1. SAS IT Office.

URL

Internal use only

SAS EXCELLENCE AWARD APPLICATION

DESCRIPTION

This scholarship application form allows students to apply for an SAS Excellence Award. The administrative part of the application allows the Scholarship Office to view applications and allows for committee members to rate each application.

DEPARTMENT(S)

1. SAS Scholarship Office.
2. SAS Faculty
3. SAS Students

URL

https://secure.sas.rutgers.edu/apps/forms/rcaea

RUSCHEDULER

DESCRIPTION

This system is a calendar and scheduling management system for use by multiple areas of the University. The system can handle recurring appointments, pre-set schedules, advising scheduling, facility scheduling, rule based self-service scheduling, tutoring management and much more.

DEPARTMENT(S)

1. Academic Services.
2. Honors program.
3. English department tutoring program.
4. English department writing program.
5. Honors College.
6. SAS Personnel (I-9 appointment scheduling).

URL

https://secure.sas.rutgers.edu/apps/ruscheduler/academics

HONORS CAPSTONE SYSTEM

DESCRIPTION

This system manages the capstone process for the SAS Honors Program. The system includes a student facing form where students submit their capstone plan for evaluation, as well as an administrative/faculty backend where forms are evaluated and acted upon.

DEPARTMENT(S)

1. SAS Honors Program.

URL

https://secure.sas.rutgers.edu/apps/honorscap/

PUBMED PARSER

DESCRIPTION

This system allows faculty members to display their publications in real-time as retrieved from the pubmed site. Includes management features that give administrators and faculty the ability to customize publication lists and display options.

DEPARTMENT(S)

1. SAS CBN.
2. Any science based department.

URL

DEPARTMENT PROFILE/MANAGER

DESCRIPTION

This application serves as a dashboard for all data related to personnel and finance at SAS. The system includes detailed and customizable reporting, data management, comparative logic and much more. Serves as a one stop shop to look at metrics across SAS. Easily adaptable to units outside of SAS as well.

In addition to the above, this system also houses functionality intended to assist departments with aspects of managing academic related processes such as course scheduling and planning. More features are on the roadmap and will be added over time.

DEPARTMENT(S)

1. SAS Dean's Office.
2. SAS Faculty.
3. SAS Staff.

URL

https://secure.sas.rutgers.edu/apps/department_profiles2/

NTT MANGEMENT SYSTEM

DESCRIPTION

This application manages the appointment and re-appointment of non-tenure track faculty at SAS. Includes functionality to generate letters and an extensive approval system allowing for complex workflows.

DEPARTMENT(S)

1. SAS Dean's Office.

URL

https://secure.sas.rutgers.edu/apps/ntt/

SIGNOUT INVENTORY SYSTEM

DESCRIPTION

This application tracks a list of inventory and provides for the ability to track equipment sign-outs and related activity.

DEPARTMENT(S)

1. SAS Dean's Office.
2. SAS IT Office.
3. SAS Faculty
4. SAS Staff

URL

https://secure.sas.rutgers.edu/apps/signout

DIGITAL SIGNATURE SYSTEM

DESCRIPTION

This application provides a digital signature platform for document signing, auditing and authenticity. The system provides interfaces for both Rutgers users and external users (such as job applicants) to retrieve, sign and upload documents. The system also provides workflow management with the ability to set up a signature chain for multiple document authorities.

DEPARTMENT(S)

1. SAS Dean's Office.
2. SAS Faculty.
3. SAS Staff.
4. External Users.

URL

In final testing.

SPECIAL PERMISSION MANAGEMENT SYSTEM

DESCRIPTION

This application enables academic departments to electronically receive and distribute special permission numbers for course registration. The application has a student facing interface where students are able to submit requests for special permission across an entire subject area. Students also are able to receive numbers that have been granted as well as withdraw or check on the status of past requests. Administrators have the ability to rank student requests based on various algorithms, report on utilization, track special permission number usage, add ad-hoc numbers and import/export key data.

DEPARTMENT(S)

1. SAS Faculty.
2. SAS Staff.
3. Rutgers Students.
4. Bloustein School.

URL

https://secure.sas.rutgers.edu/apps/special_permission

ACADEMIC STANDING

DESCRIPTION

This application manages the workflows associated with identifying, tracking, and informing students of their academic status with respect to events such as warning, probation and dismissal from SAS. The system automates building lists of students who are in a specific academic standing status and tracks them throughout the lifecycle of the intervention or dismissal process. The system has a robust templating system which allows administrators to dynamically generate notifications to students such as warning or other letters of notice. The system also integrates with other SAS systems, such as MyAdvisor.

DEPARTMENT(S)

1. SAS Academic Services Office.
2. SAS Staff.
3. SAS Students.

URL

https://secure.sas.rutgers.edu/apps/academic_standing

SAS SCHOLARSHIP SYSTEM

DESCRIPTION

This application is used to identify, track and award certain SAS Excellence awards to students. The system has an interface which allows for students to fill out a detailed questionnaire which is used in combination with their student data on record to determine if they qualify for any awards. Administrators can invite students that meet certain criteria to apply. Admins can also use the system to determine who has received awards and which awards they have received.

DEPARTMENT(S)

1. SAS Scholarship office
2. SAS Staff.
3. SAS Students.

URL

https://secure.sas.rutgers.edu/apps/academic_scholarships

MARCHING ORDER CARDS

DESCRIPTION

This application is used to generate and distribute graduation cards for students. The cards are used at commencement in conjunction with the Marching Order live display system. The students are able to login and download a PDF of their identification card. The card contains a barcode id and other printed data. The system allows administrators to review the list of students for commencement and review statistics about who has downloaded a card.

DEPARTMENT(S)

1. SAS Dean's Office.
2. SAS Academic Services
3. SAS Students.

URL

https://secure.sas.rutgers.edu/apps/marching_order_cards

(currently offline, seasonal)

FACULTY SALARY AWARDS REVIEW

DESCRIPTION

This application is used to handle part of the workflow associated with out of cycle salary awards for faculty on contract. Faculty are able to fill out a form requesting a review of their compensation. Administrators are able to review the requests in the system as well as export data.

DEPARTMENT(S)

1. SAS Dean's Office.
2. SAS Faculty.
3. SAS Staff.

URL

https://secure.sas.rutgers.edu/apps/faculty_salary_awards/

RUCONNECT MIGRATION

DESCRIPTION

This application was developed to aid in the transition from legacy email systems to the new Rutgers Connect (Office 365) based system. The application allows Rutgers community members to login and review their current portfolio of email addresses, shared mailboxes, shared calendars and other relevant data related to collaboration accounts around the University. It also informs end users as to the plan and status for migrating them to RUConnect. Administrators have the ability to review and modify data for end users and import and export data.

DEPARTMENT(S)

1. SAS-IT Staff.
2. SAS Faculty.
3. SAS Staff.
4. Other employees affiliated with SAS.

URL

https://secure.sas.rutgers.edu/apps/ruconnect_migration

YEAR END AWARDS

DESCRIPTION

This application tracks the workflow for year-end awards in SAS. The system allows administrators to review nominees and associated uploaded materials.

1. SAS Dean's Office.
2. SAS Faculty.
3. SAS Staff.

URL

https://secure.sas.rutgers.edu/apps/year_end_awards

GRADUATION AWARDS

DESCRIPTION

This application is used to manage the list of awards given out to graduating SAS seniors as well as to track which students are receiving awards. The system allows administrators to manage the list of awards and to assign students to awards. Data can be exported to Excel for reporting.

DEPARTMENT(S)

1. SAS Academic Services.
2. SAS Staff.

URL

https://secure.sas.rutgers.edu/apps/gradawards

TIME CLOCK

DESCRIPTION

The Timeclock system tracks the hours worked for employees and allows for voucher generation, reporting and verification of reported time. Employees are able to "punch" in and out through a simple form. The system can be configured to restrict activity based on time of day, total hours already worked and IP address of the employee. Supervisors are able to obtain reports on employee hours as well as to voucher hours for entry into the University payroll system.

DEPARTMENT(S)

1. SAS Dean's Office.
2. SAS Faculty.
3. SAS Staff.
4. External Users.

URL

https://secure.sas.rutgers.edu/apps/timeclock

ENROLLMENT VIEWER

DESCRIPTION

This application allows users to view data from the Course Data Warehouse joined with registration data from the Student Data Warehouse so that enrollment numbers are easily obtained for individual courses/sections. (Note: This application will be phased out in favor of Department Profiles which has the same feature.)

DEPARTMENT(S)

1. SAS Dean's Office.
2. SAS Faculty.
3. SAS Staff.

URL

https://secure.sas.rutgers.edu/apps/enrollment

INVENTORY REPORTING

DESCRIPTION

This application was built to provide an interface for staff in SAS and OIT to effectively audit software licensing using data imported from Kace. The system can parse both HTML and text based inventory data.

DEPARTMENT(S)

1. SAS-IT.
2. OIT.

URL

Not currently in use.

POSTDOC TRACKING

DESCRIPTION

The PostDoc tracking application is functionally similar to the NTT tracking application. It is intended to be used to track PostDoc contracts and other data. Development is complete but the application has not been put into service.

DEPARTMENT(S)

1. SAS Dean's Office
2. SAS Department Staff.

URL

https://staging.sas.rutgers.edu/apps/postdoc/

RECYCLED MACHINES REQUEST SYSTEM

DESCRIPTION

The recycled machine request system enables SAS IT to facilitate the distribution of surplus computer equipment coming from OIT.

DEPARTMENT(S)

1. SAS-IT.
2. SAS Department Faculty and Staff.

URL

https://secure.sas.rutgers.edu/apps/recycled/

SCF PROPOSAL SYSTEM

DESCRIPTION

Functionally similar to the Recycled Machines Request system, the SCF (formerly ACIC) proposal system allows SAS departments to draft and submit requests for Student Computing Fee funded initiatives. Department level users have the ability to add other editors to proposals in order to facilitate collaboration.   The system allows administrators to review the requests, edit, archive or delete requests and attachments.

DEPARTMENT(S)

1. SAS-IT.
2. SAS Department Faculty and Staff.

URL

https://secure.sas.rutgers.edu/apps/scfproposal